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PJS News and Updates

We are happy to welcome one new member to our PJS team:

Denisse Mone -

Denisse is the newest member of the admin team as Payroll Specialist / HR admin. She has been doing an excellent job!

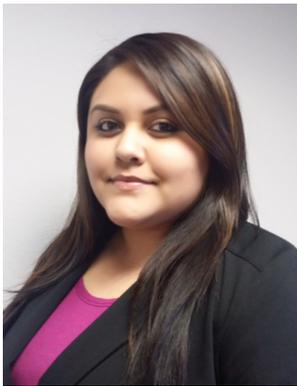
Employee Spotlight

PJS was sad to say goodbye to one of its best, native Houstonian Juanita Hernandez-Dominguez, who decided to retire after 10 years of dedication and service with PJS. A retirement party was planned for Juanita at the building location in which she has worked

exclusively for 10 years. She first worked as a night time supervisor and later became a day staff supervisor. The party was held in a conference room at the building.

Juanita was humbled that such preparations were done for her. She expressed sincere appreciation and gratefulness for all the planning done for the party. Juanita wants to personally thank Brent Southwell (PJS CEO and Owner), Floyd Mahanay (PJS President), Jose Menjivar (PJS VP of Operations), and Evelyn Meza (PJS HR and Office Manager) for personally attending her retirement party and seeing her off. Juanita said, "I wanted to thank them personally for organizing and attending the event... I appreciated that PJS did that for me". She indicated that in the past another retiring employee from a different vendor had a retirement party at the building. While building management and building tenants attended, no one from her





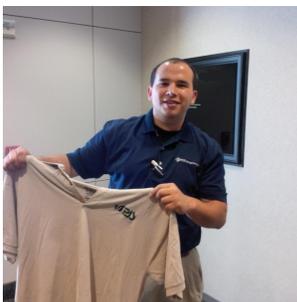
Denisse Mone

Welcome back Andrea Perez, Executive Admin., from maternity leave. Congratulations on the newest addition to your family!

company showed up. Juanita was extremely happy to see that in addition to her co-workers, people from the property management office, building tenants, and PJS executives also attended her retirement party. Juanita was so excited and talkative at her party that she didn't even have a chance to eat a piece of cake. Along with her retirement cake she was given a commemorative plaque, gift cards and some cash money. Juanita stated that she always enjoyed a great working relationship with the building management, floor tenants and her co-workers. Juanita stated that she will miss them greatly.

What are Juanita's plans in her retirement? Juanita plans to enjoy more time with her 4 beautiful grandkids and is planning to travel more. On the horizon is a trip to Mexico to visit family and an Alaskan cruise with her sisters. PJS is proud to have dedicated workers such as Juanita and thanks her for the many years of outstanding service and performance. PJS wishes Juanita the best in her retirement.

Employee Recognition



Irving Garza

PJS wants to congratulate Irving Garza on a well deserved promotion recently. Irving's can-do attitude along with his drive and initiative has given him the opportunity to be directly hired on by our customer where he was working as a day porter for the past three years. Irving will be working as a facilities engineer and will have the opportunity to go to school under the Maintenance / Engineering program at HCC. Furthermore, he will receive financial aid from his new employer, for which Irving is very thankful. Irving would like to thank PJS for opening

PJS Community - Commitment to Training



PJS is committed to providing the safest work environment for all our employees. As part of our safety initiatives and policies, PJS ensures all new hire employees receive the required safety training and afterward, on a regular basis, we ensure all employees receive additional advance training. One such initiative is our comprehensive 'train-the-trainer' program enabling our managers and supervisors to conduct safety training in house. In order to maintain training consistency throughout the company, we recently launched the 'Employee Training Syllabus' to guide managers and supervisors in the training efforts. In addition to training consistency, this syllabus includes important topics such as safety data sheets, hazard communications and more:

- Right to Know
- Blood borne pathogens
- Working Safely
- Special Precautions
- Verification of Training
- Accident Reporting
- Your Responsibility
- Labeling Instructions
- Secondary Labeling
- Personal Protective Equipment
- Mixing Safely
- Proper Usage
- Safe Transportation

Our safety program is only one of the ways PJS provides its employees with the skills and knowledge to continually improve performance and to provide a safe working

the doors for him and all the encouragement he has received throughout the years. Irving, your hard work has been clearly recognized. PJS is proud of you and trusts you will go far in your future endeavors!

environment. In addition to our safety training program PJS also does onsite safety inspections and building inspections on a weekly basis under the direction of our Safety Compliance Manager, Angel Ramos. These inspections include, but are not limited to, assessing that our teams meet the PJS high standards and to insure OSHA compliance. Our goal is to work together to provide our employees the necessary skills, tools and materials at all our work sites so that our employees can provide a quality service to our customers in the safest possible manner. At PJS our employees are our biggest assets!

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We welcome your safety concerns, questions and suggestions. Please address these to: aramos@pjs.com

Customer Compliments / Employee Recognition



PJS held a special dinner for Olga Cleto-Murillo, one of our part-time janitors, in recognition for her unwavering honesty, strong work ethic, and desire to do the right thing. One night as Olga entered one of the offices she cleans on a regular basis, she saw something lying on the floor. Realizing it was a significant amount of cash she decided she wasn't even going to touch it. Olga recalled the training she had received from PJS and decided to take a picture of the money and call her supervisor, Santos Zelaya, at that very moment. The supervisor retrieved the money, \$200 dollars, and turned it in to the management office the very next day. Shortly after we received an email from our customer praising Olga's honesty. It never crossed Olga's mind to keep the money. Olga's good values stem from her upbringing and education given to her at home when she was young. She carries those good values with her always and also indicated that the trainings given to her at PJS helped her in knowing what to do in this situation. In recognition PJS hosted a team dinner in Olga's name, gave her a certificate of appreciation, and two gift cards. Additionally, the owner of the money commended Olga and gave her a cash award.

Olga, a single mother, who also helps family back home monetarily, did not expect the recognition dinner along with the awards given in her honor. Olga was very surprised and grateful for the recognition and felt proud of herself. She never thought she would get recognition for what she calls 'doing the right thing'. Olga mentioned that she has worked for other janitorial companies and has had other situations where she has turned in things of value, including gold and diamond rings, but this was the first time any company has recognized her for it.

Olga truly feels PJS is a great and fair company to work for. Olga's good work ethic and

attitude of going above and beyond are characteristics that PJS value and strive to develop in all employees. It is employees like Olga that work hard every day to provide the best service possible that makes PJS a great company. Thank you Olga for representing PJS so well!

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